



DEPARTMENT OF THE ARMY
U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

CEPR-P (715)

22 September 2003

MEMORANDUM FOR ALL USACE COMMANDS (DIRECTORS/CHIEFS OF
CONTRACTING)

SUBJECT: PARC Instruction Letter (PIL) 2003-17, Principal Assistant Responsible for
Contracting (PARC) Support for Coalition Provisional Authority (CPA) Iraq

1. On May 21, 2003 the Army was designated as the DoD Executive Agent to support the rebuilding mission in Iraq, and assigned responsibility to provide administrative, logistics and contracting support to the CPA, see enclosure.
2. I request you fully comply with the enclosure.
3. Please ensure that this PIL is disseminated to all acquisition personnel at your respective activities.
4. Questions concerning this PIL should be directed to Mr. Roger Adams at (202) 761-5221.

FOR THE COMMANDER:

Encl

ALBERT J. CASTALDO

LTC, USA

Acting Principal Assistant Responsible
for Contracting

CC: HQUSACE Staff Principals



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY OF THE ARMY
ACQUISITION LOGISTICS AND TECHNOLOGY
103 ARMY PENTAGON
WASHINGTON DC 20310-0103

19 AUG 2003

SAAL-PS

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Principal Assistant Responsible for Contracting (PARC) Support for
Coalition Provisional Authority (CPA) Iraq

On May 21, 2003, the Deputy Secretary of Defense, Paul Wolfowitz, designated Army as the DoD Executive Agent to support the rebuilding mission in Iraq and assigned responsibility to provide administrative, logistics and contracting support to the Coalition Provisional Authority (CPA). Accordingly, the ASA (ALT) has established a Head of Contracting Activity (HCA) responsible for the contracting effort in Iraq to support reconstruction and rebuilding of the Iraqi government. The CPA Contract Agency is based in Baghdad. It is an unusual organization, as the HCA reports to the ASA(ALT), takes operational direction from the DASA(P&P), and also serves on the CPA Administrator's staff. In order to provide dedicated support to this forward organization, a CONUS Contract Support Office has also been established in the National Capitol area.

As the Executive Agent, the Army will require the full support of all Department of the Army activities and organizations, as well as non-Army, Department of Defense organizations, to ensure the success of the CPA contracting mission. From time to time the head of the CONUS Contract Support Office may come to each of you seeking support for the CPA mission. I request that you and your organizations provide the necessary personnel and ancillary support required by the CPA to achieve success.

Should you require additional information please contact Ms. Emily Clarke, (703) 604-8178 or Mr. Kenneth Tedeschi, (703) 604-7003.

E. Ballard
Deputy Assistant Secretary of the Army
(Policy and Procurement)

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DISTRIBUTION:

PRINCIPAL ASSISTANTS RESPONSIBLE FOR CONTRACTING

Headquarters, U.S. Army Materiel Command, ATTN: AMCRDA-AC
(PARC), 5001 Eisenhower Avenue, Alexandria, VA 22333-0001

U.S. Army Aviation and Missile Command, ATTN: AMSAM-AC,
Building 4488, Redstone Arsenal, AL 35898-5000

U.S. Army Robert Morris Acquisition Center, ATTN: AMSSB-AC,
4118 Susquehanna Avenue, Aberdeen Proving Ground, MD
21005-5002

U.S. Army Communications-Electronics Command, ATTN: AMSEL-AC,
Building 1208E, Fort Monmouth, NJ 07703-5000

U.S. Army Operations Support Command, ATTN: AMSOS-CC, Building
350, 5th Floor, NW Wing, Rock Island, IL 61299-6000

U.S. Army Tank-Automotive and Armaments Command, ATTN:
AMSTA-AQ, Building 231, Warren, MI 48397-5000

Defense Contracting Command - Washington, 5200 Army Pentagon,
Washington, D.C. 20310-5200

U.S. Army Southern Region, ATTN: AFLG-PR, 1777 Hardee Avenue, SW,
Fort McPherson, GA 30330-1062

Third United States Army/U.S. Army Forces Central Command,
1301 Anderson Way S.W., Fort McPherson, GA 30330-1064

U.S. Army Medical Command, ATTN: MCAA, Building 2792, Suite 32,
2050 Worth Road, Fort Sam Houston, TX 78234-5069

U.S. Army Intelligence and Security Command, ATTN: IAPC,
8825 Beulah Street, Fort Belvoir, VA 22060-5246

U.S. Army Medical Research and Materiel Command, ATTN:
MCMR-AAZ-A, 820 Chandler Street, Fort Detrick, MD 21702-5014

Military Traffic Management Command, ATTN: MTAQ, Hoffman
Building II, 200 Stovall Street, Alexandria, VA 22332-5000

U.S. Army Space and Missile Defense Command, ATTN: SMDC-CM
(PARC), P.O. Box 1500, Huntsville, AL 35807-3801

U.S. Army Northern Region, DCSBOS, ATTN: ATBO-A,
5 North Gate Road, Building 5F, Room 306, Fort Monroe, VA
23651-1048

U.S. Army Contracting Command, Europe, ATTN: AEAPR-PA (PARC),
Unit 29331, APO AE 09266

Headquarters, Eighth United States Army, ATTN: FKAQ/EAAQ,
Unit 15237, APO AP 96205-0010

U.S. Army, Pacific, ATTN: APAM, B Street, building T-115, Fort Shafter,
HI 96858-5100

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National Guard Bureau, ATTN: NGB-AQ, Suite 8300, Jefferson Plaza 1,
1411 Jefferson Davis Highway, Arlington, VA 22202-3231

CF:

Assistant Deputy Chief of Staff for Research, Development and
Acquisition (Acquisition, Contracting and Program Management),
Headquarters, U.S. Army Materiel Command, ATTN: AMCRDA-A,
5001 Eisenhower Avenue, Alexandria, VA 22333-0001

Chief, Contract Policy Team, Headquarters, U.S. Army Materiel
Command, ATTN: AMCRDA-AP, 5001 Eisenhower Avenue,
Alexandria, VA 22333-0001

Chief, Program Management and Acquisition Support Office, Headquarters,
U.S. Army Materiel Command, ATTN: AMCRDA-AM, 5001 Eisenhower
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